



The Academy of Gymnastics
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Birthday Party Information Packet

Birthday Parties at The Academy of Gymnastics are a combination of gymnastics, games and activities geared to the age group participating and are conducted by our trained staff.

<u>PARTY TIMES</u>		<u>GYMNASTICS & SPORTS PARTY RATE</u>	<u>ROPES PARTY RATE</u>	<u>POOL PARTY RATE</u>
Saturdays	3:30-5:30 6:00-8:00	Up to 15 Children = \$325 8.00 each additional child (Birthday child free)	Up to 15 Children = \$375 8.00 each additional child (Birthday child free)	Up to 15 Children = \$350 8.00 each additional child (Birthday child free)
Sundays	2:00-4:00 5:00-7:00			
Additional times available upon request				

We now have invitations you can send to party guests. The invitations include a "Party Admission Card" that must be brought to the party by each attendee. If you choose not to use our invitations, you still need to send a "Party Admission Card" to each invited guest. They will not be able to participate unless they bring the card on the day of the party.

At all birthday parties of 2 year olds, a parent or guardian must accompany and participate with each attendee.

To reserve a party:

1. Call to check availability. If the date you want is available, we will hold the date for you for two weeks.
2. Fill out the attached contract and send it back along with full payment. Once the contract and payment are received, we will mark the party in ink on our calendar.
3. We will provide you with party invitations (see above for more information on the invitation).
4. Call the Academy one week prior to your party with final count of the number of children attending.
5. Ask parents to bring the "Party Admission Card" to the party. Remember, no guest can participate without a card.
6. Cancellations with less than 3 weeks notice will be charged a \$100.00 fee.
7. All parties need to finish at the specified time on the contract. If your party runs past the specified time, there will be a \$30.00 fee (which gets paid directly to the birthday staff). Thank you for your cooperation.

If you feel your party staff went above and beyond, tips are always welcome and greatly appreciated.